

LOS OSOS GROUNDWATER BASIN, BASIN MANAGEMENT COMMITTEE

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Los Osos Groundwater Basin, Basin Management Committee Board of Directors will hold a **Special Board Meeting** at **1:30 P.M. on Tuesday, December 3, 2024** at the **Los Osos Community Services District Boardroom**, located at 2122 9th Street, Suite 106, Los Osos, CA 93402. Members of the public may participate in this meeting in person or via teleconference and/or electronically.

For quick access, go to <https://us04web.zoom.us/j/778762508>

(This link will help connect both your browser and telephone to the call)

If not using a computer, dial 1 (669) 900-6833 or 1 (346) 248-779 and enter **778 762 508**

All persons desiring to speak during any Public Comment can submit a comment by:

- Email at danheimel@ConfluenceES.com by 5:00 PM on the day prior to the Committee meeting.
- Teleconference by phone at 1 (669) 900-6833 and enter **778 762 508**
- Teleconference by phone at 1 (346) 248-7799 and enter **778 762 508**
- Teleconference meeting at <https://us04web.zoom.us/j/778762508>
- Mail by 5:00 PM on the day prior to the Committee meeting to:

Attn: Dan HeimeI (Basin Management Committee)
2122 9th St.
Suite 110
Los Osos, CA 93402

Los Osos Basin Management Committee Website: Go to <https://www.losososbmc.org/> to view agendas, agenda packets, meeting recordings, important documents, and BMC news. Click "join our mailing list" in the lower right-hand corner of the page to receive email updates and meeting notifications.

Directors: Agenda items are numbered for identification purposes only and may not necessarily be considered in numerical order.

NOTE: The Basin Management Committee reserves the right to limit each speaker to three (3) minutes per subject or topic. In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities, so they may participate in the meeting. Persons who require accommodation for any audio, visual or other disability in order to participate in the meeting of the BMC are encouraged to request such accommodation 48 hours in advance of the meeting from Dan HeimeI at danheimel@ConfluenceES.com.

BASIN MANAGEMENT COMMITTEE BOARD OF DIRECTORS AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. BOARD MEMBER COMMENTS**

Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics.

5. SPECIAL PRESENTATION

- a. None

6. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted and may be approved in their entirety by one motion. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Consent items generally require no discussion. However, any Director may request that any item be withdrawn from the Consent Agenda and moved to the "Action Items" portion of the Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

- a. **2024 Financial Reports**
- b. **Approval of Minutes from October 16th, 2024 Regular BMC Meeting**

7. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Basin Management Committee will consider public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Basin Management Committee. The Basin Management Committee cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to three minutes.

8. EXECUTIVE DIRECTOR'S REPORT

9. ACTION ITEMS

- a. **Calendar Year 2025 Budget**

Recommendation: Receive information on and consider approval of the proposed Calendar Year 2025 BMC Budget and Budget Reserve Target; or provide alternate direction to Staff.

- b. **Updated San Luis Obispo County Flood Control and Water Conservation District State Water Project Policies and Criteria for Use**

Recommendation: Receive information on the Updated SLOCFCWCD SWP Policies and Criteria for Use and provide direction to Staff.

10. ADJOURNMENT

TO: Los Osos Basin Management Committee

FROM: Daniel Heimel, Executive Director

DATE: December 3rd, 2024

SUBJECT: Item 6 – Approval of Financial Reports and/or Meeting Minutes

Recommendations

BMC Staff recommends that the BMC review and consider approval of Financial Reports and/or Meeting Minutes or provide alternate direction to Staff.

Discussion

BMC Staff prepared summary Financial Reports and Meeting Minutes from previous BMC Meetings for the BMC's review and approval consideration (see Attachments).

Attachment 1: Cost Summary (January 2024 to Current Date) for Calendar Year 2024 Budget

Item	Description	Budget Amount	Approved Contingency Allocation	Updated Allocated Budget Amount	Costs Incurred	Percent Incurred	Remaining Budget
1	BMC Administration and Facilitation	\$80,000		\$80,000	\$67,792.50	84.7%	\$12,208
2	BMC Website Hosting	\$1,690		\$1,690	\$1,690.00	100.0%	\$0
3	BMC Accounting Services	\$6,300		\$6,300	\$4,995.49	79.3%	\$1,305
4	BMC Legal Counsel	\$20,000		\$20,000	\$1,946.00	9.7%	\$18,054
5	Meeting expenses: Audio and video services	\$2,000		\$2,000	\$800.00	40.0%	\$1,200
6	Technical Support Services	\$15,000		\$15,000	\$5,730.80	38.2%	\$9,269
7	2024 Groundwater Monitoring	\$64,000		\$64,000	\$61,094.86	95.5%	\$2,905
8	2023 Annual Report	\$68,000		\$68,000	\$67,997.50	100.0%	\$3
9	WRFPP Study Peer Review - Year 1	\$15,000		\$15,000	\$0.00	0.0%	\$15,000
10	Groundwater Monitoring Program Improvements	\$70,000		\$70,000	\$0.00	0.0%	\$70,000
	Subtotal	\$341,990		\$341,990	\$212,047		\$129,943
	5% Contingency	\$12,100					
	Total	\$354,090			\$212,047	59.9%	\$142,042
	LOCS (38%)	\$134,554					
	GSWC (38%)	\$134,554					
	County of SLO/SLOCFC&WCD (20%)	\$70,818					
	S&T Mutual (4%)	\$14,164					

Attachment 2: Invoice Register for Los Osos BMC for Calendar Year 2024

Vendor	Invoice No.	Amount	Month of Service	Description	Budget Item	Date Executive Director Approved	Date BMC Chairperson Approved	Date BMC Approved
CHG	20231203	\$2,335.00	Dec-23	Annual Report Preparations	8	Feb-24		
Streamline	9877A921-0001	\$250.00	Dec-23	Website Hosting	2	Feb-24		
Streamline	9877A921-0002	\$1,440.00	Jan-Dec 2024	Website Hosting	2	Feb-24		
CHG	20240106	\$10,490.00	Jan-24	Annual Report Preparations	8	Feb-24		
Deluxe	9003939794	\$357.99	Jan-24	BMC Bank Account Checks	3	Feb-24		
ConfluenceES	1146	\$9,436.25	Jan-24	Executive Director Services	1		Feb-24	
Stilts CPA	2024-01	\$1,225.00	Jan-24	Accounting Services	3	Mar-24		
CHG	20240206	\$22,025.00	Feb-24	Annual Report Preparations	8	Mar-24		
CHG	20240232	\$2,684.00	Feb-24	Groundwater Monitoring	7	Mar-24		
Stilts CPA	2024-02	\$787.50	Feb-24	Accounting Services	3	Mar-24		
ConfluenceES	1148	\$4,440.00	Feb-24	Executive Director Services	1		Mar-24	
CHG	20240306	\$25,500.00	Mar-24	Annual Report Preparations	8	Apr-24		
CHG	20240307	\$3,599.40	Mar-24	Groundwater Monitoring	7	Apr-24		
Stilts CPA	2024-03	\$700.00	Mar-24	Accounting Services	3	Apr-24		
ConfluenceES	1153	\$5,706.25	Mar-24	Executive Director Services	1		Apr-24	
RWG Law	246457	\$385.00	Jan-24	BMC Legal Counsel	4	Apr-24		
RWG Law	246963	\$70.00	Feb-24	BMC Legal Counsel	4	Apr-24		
AGP	9426	\$400.00	Jan/Mar 24	Meeting expenses: Audio and video services	5	Apr-24		
CHG	20240411	\$7,400.00	Apr-24	Annual Report Preparations	8	May-24		
CHG	20240412	\$22,789.20	Apr-24	Groundwater Monitoring	7	May-24		
Stilts CPA	2024-04	\$306.25	Apr-24	Accounting Services	3	May-24		
ConfluenceES	1161	\$8,063.75	Apr-24	Executive Director Services	1		May-24	
AGP	9452	\$200.00	Apr-24	Meeting expenses: Audio and video services	5	Jun-24		
CHG	20240509	\$247.50	May-24	Annual Report Preparations	8	Jun-24		
AGP	9479	\$200.00	May-24	Meeting expenses: Audio and video services	5	Jun-24		
Stilts CPA	2024-05	\$481.25	May-24	Accounting Services	3	Jun-24		
CHG	20240510	\$2,865.80	May-24	Technical Support Services	6			Jun-24
ConfluenceES	1167	\$9,946.25	May-24	Executive Director Services	1		Jun-24	
CHG	20240608	\$2,085.00	Jun-24	Technical Support Services	6	Jul-24		
Stilts CPA	2024-06	\$262.50	Jun-24	Accounting Services	3	Jul-24		
ConfluenceES	1178	\$12,750.00	Jun-24	Executive Director Services	1		Jul-24	
RWG Law	247889	\$735.00	Apr-24	BMC Legal Counsel	4	Aug-24		
Stilts CPA	2024-07	\$218.75	Jul-24	Accounting Services	3	Aug-24		
ConfluenceES	1182	\$5,202.50	Jul-24	Executive Director Services	1		Aug-24	

Los Osos Basin Management Committee
Statement of Revenues and Expenditures
100 - BMC
From 10/1/2024 Through 10/31/2024

	Current Period Actual	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Operating Revenue					
Contributions					
4010	0.00	134,459.00	134,459.00	0.00	0.00%
4020	0.00	134,459.00	134,459.00	0.00	0.00%
4030	0.00	70,768.00	70,768.00	0.00	0.00%
4040	0.00	14,154.00	14,154.00	0.00	0.00%
	<u>0.00</u>	<u>353,840.00</u>	<u>353,840.00</u>	<u>0.00</u>	<u>0.00%</u>
	<u>0.00</u>	<u>353,840.00</u>	<u>353,840.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue	<u>0.00</u>	<u>353,840.00</u>	<u>353,840.00</u>	<u>0.00</u>	<u>0.00%</u>
Expenditures					
Program Expenses					
5010	0.00	67,792.50	75,000.00	7,207.50	9.61%
5020	0.00	1,690.00	1,690.00	0.00	0.00%
5030	0.00	3,991.74	6,300.00	2,308.26	36.64%
5040	0.00	1,946.00	20,000.00	18,054.00	90.27%
5050	0.00	800.00	2,000.00	1,200.00	60.00%
5060	0.00	5,730.80	15,000.00	9,269.20	61.79%
5070	0.00	33,727.60	64,000.00	30,272.40	47.30%
5080	0.00	65,662.50	68,000.00	2,337.50	3.44%
5090	0.00	0.00	15,000.00	15,000.00	100.00%
6000	0.00	0.00	70,000.00	70,000.00	100.00%
	<u>0.00</u>	<u>181,341.14</u>	<u>336,990.00</u>	<u>155,648.86</u>	<u>46.19%</u>
	<u>0.00</u>	<u>181,341.14</u>	<u>336,990.00</u>	<u>155,648.86</u>	<u>46.19%</u>
Net Revenue Over Expenditures	<u>0.00</u>	<u>172,498.86</u>	<u>16,850.00</u>	<u>155,648.86</u>	<u>923.73%</u>

Los Osos Basin Management Committee

Balance Sheet
As of 10/31/2024

		Current Period Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
General Checking Account	1012	181,813.61
Total Cash & Cash Equivalents		181,813.61
Total Current Assets		181,813.61
Total Assets		181,813.61
Liabilities		
Short-term Liabilities		
Accounts Payable		
Vendor Payable (Control Account)	2000	12,524.75
Total Accounts Payable		12,524.75
Total Short-term Liabilities		12,524.75
Total Liabilities		12,524.75
Net Assets		
Current YTD Net Income		
REVENUES		353,840.00
EXPENDITURES		(181,341.14)
EQUITY		
Fund Balance	3200	(3,210.00)
Total EQUITY		(3,210.00)
Total Current YTD Net Income		169,288.86
Total Net Assets		169,288.86
Total Liabilities and Net Assets		181,813.61

Los Osos Basin Management Committee
Reconcile Cash Accounts

Summary

Cash Account: 1012 General Checking Account
Reconciliation ID: Bank Account Reconciliation 10312024
Reconciliation Date: 10/31/2024
Status: Locked

Bank Balance	181,813.61
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	181,813.61
Balance Per Books	<u>181,813.61</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Los Osos Basin Management Committee
Reconcile Cash Accounts

Detail

Cash Account: 1012 General Checking Account
Reconciliation ID: Bank Account Reconciliation 10312024
Reconciliation Date: 10/31/2024
Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
0024	8/29/2024	System Generated Check/Voucher	218.75	Robert Stilts, CPA
0026	9/23/2024	System Generated Check/Voucher	218.75	Robert Stilts, CPA
Cleared Checks/Vouchers			437.50	

Los Osos Basin Management Committee

Check/Voucher Register - Warrant Register

1012 - General Checking Account

From 1/1/2024 Through 12/31/2024

Check Number	Vendor Name	Transaction Description	Document Date	Check Amount
0001	CONFLUENCE ENGINEERING SOLUTIONS, INC.	1/1/24-1/31/24 Executive Director Services	3/4/2024	9,436.25
0002	CLEATH-HARRIS GEOLOGISTS, INC.	1/1/24-1/31/24 2023 Annual Report	3/4/2024	10,490.00
	CLEATH-HARRIS GEOLOGISTS, INC.	12/1/23-12/31/23 2023 Annual Report	3/4/2024	2,335.00
0003	Robert Stilts, CPA	12/1/23-1/31/24 Accounting services	3/4/2024	1,225.00
0004	CONFLUENCE ENGINEERING SOLUTIONS, INC.	02/01/24-02/29/24 Executive Director Services	3/18/2024	4,440.00
0005	CLEATH-HARRIS GEOLOGISTS, INC.	02/01/24-02/29/24 2023 Annual Report	3/18/2024	22,025.00
	CLEATH-HARRIS GEOLOGISTS, INC.	02/01/24-02/29/24 2024 Groundwater Monitoring WECK Lab	3/18/2024	2,684.00
0006	Robert Stilts, CPA	02/01/24-02/29/24 Accounting Services	3/18/2024	787.50
0007	AGP VIDEO, INC	1/17/24, 3/20/24 Teleconference Processing, upload	4/17/2024	400.00
0008	CONFLUENCE ENGINEERING SOLUTIONS, INC.	3/1/24-3/31/24 Executive Director Services	4/17/2024	5,706.25
0009	CLEATH-HARRIS GEOLOGISTS, INC.	3/1/24-3/31/24 2023 Annual Report	4/17/2024	25,500.00
	CLEATH-HARRIS GEOLOGISTS, INC.	3/1/24-3/31/24 2024 Groundwater Monitoring	4/17/2024	3,599.40
0010	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	1/1/24-1/31/24 General Legal Counsel	4/17/2024	385.00
	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	2/1/24-2/29/24 General Legal Counsel	4/17/2024	70.00
0011	Robert Stilts, CPA	3/1/24-3/31/24 Accounting Services	4/17/2024	700.00
0012	CONFLUENCE ENGINEERING SOLUTIONS, INC.	4/1/24-4/30/24 Executive Director Services	5/22/2024	8,063.75
0013	CLEATH-HARRIS GEOLOGISTS, INC.	4/1/24-4/30/24 2023 Annual Report	5/22/2024	7,400.00
	CLEATH-HARRIS GEOLOGISTS, INC.	4/1/24-4/30/24 2024 Groundwater Monitoring	5/22/2024	22,789.20
0014	Robert Stilts, CPA	4/1/24-4/30/24 Accounting Services	5/22/2024	306.25
0015	AGP VIDEO, INC	4/17/24 Teleconference Processing, upload	6/12/2024	200.00
	AGP VIDEO, INC	5/15/24 Teleconference Processing, upload	6/12/2024	200.00
0016	CONFLUENCE ENGINEERING SOLUTIONS, INC.	5/1/24-5/31/24 Executive Director Services	6/12/2024	9,946.25
0017	CLEATH-HARRIS GEOLOGISTS, INC.	5/1/24-5/31/24 2023 Annual Report	6/12/2024	247.50
	CLEATH-HARRIS GEOLOGISTS, INC.	5/1/24-5/31/24 2024 Technical Support Services	6/12/2024	2,865.80
0018	Robert Stilts, CPA	5/1/24-5/31/24 Accounting Services	6/12/2024	481.25

Los Osos Basin Management Committee
 Check/Voucher Register - Warrant Register
 1012 - General Checking Account
 From 1/1/2024 Through 12/31/2024

Check Number	Vendor Name	Transaction Description	Document Date	Check Amount
0019	CONFLUENCE ENGINEERING SOLUTIONS, INC.	6/1/24-6/30/24 Executive Director Services	7/28/2024	12,750.00
0020	CLEATH-HARRIS GEOLOGISTS, INC.	6/1/24-6/30/24 2024 Technical Support Services	7/28/2024	2,085.00
0021	Robert Stilts, CPA	6/1/24-6/30/24 Accounting Services	7/28/2024	262.50
0022	CONFLUENCE ENGINEERING SOLUTIONS, INC.	7/1/24-7/31/24 Executive Director Services	8/29/2024	5,202.50
0023	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	4/1/24-4/30/24 General Legal Counsel	8/29/2024	735.00
0024	Robert Stilts, CPA	7/1/24-7/31/24 Accounting Services	8/29/2024	218.75
0025	CONFLUENCE ENGINEERING SOLUTIONS, INC.	8/1/24-8/31/24 Executive Director Services	9/23/2024	6,220.00
0026	Robert Stilts, CPA	8/1/24-8/31/24 Accounting Services	9/23/2024	218.75
0027	CONFLUENCE ENGINEERING SOLUTIONS, INC.	9/1/24-9/30/24 Executive Director Services	11/4/2024	6,027.50
0028	CLEATH-HARRIS GEOLOGISTS, INC.	7/1/24-7/31/24 2024 Technical Support Services	11/4/2024	780.00
	CLEATH-HARRIS GEOLOGISTS, INC.	9/1/24-9/30/24 2024 Groundwater Monitoring	11/4/2024	4,655.00
0029	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	9/1/24-9/30/24 General Legal Counsel	11/4/2024	756.00
0030	Robert Stilts, CPA	9/1/24-9/30/24 Accounting Services	11/4/2024	306.25
ACH_Delux2.21.24	DELUXE	2/17/24 Deluxe Checks and Envelopes	2/21/2024	357.99
ACH_Strmlne2.16.24	STREAMLINE SOFTWARE, INC.	2/16/24 Streamline Website Hosting & Migration Fee	2/16/2024	1,690.00
Report Total				184,548.64

BASIN MANAGEMENT COMMITTEE BOARD OF DIRECTORS

Agenda Item 6b: Minutes of the Regular Meeting of October 16, 2024

The following is a summary of the actions taken at the Basin Management Committee Board of Directors Meeting.
The official record for the meeting is the recording that can be found at:

<https://www.losososbmc.org/>

Agenda Item	Discussion or Action
1. Call to Order	Chair Zimmer called the meeting to order at approximately 1:30PM (00:00:01).
2. Roll Call	Daniel Heimel, Executive Director, called roll to begin the meeting. Director Zimmer, Director Cesena, and Director Reinke were present in-person. Director Gibson was present online (00:00:10).
3. Pledge of Allegiance	(00:01:00)
4. Board Member Comments	<p>Board Discussion (00:02:20)</p> <p>Public Comment Becky McFarland (00:04:40) Patrick McGibney (00:07:20) Lindi Owen (00:08:30)</p>
5. Special Presentation	
None	None
6. Consent Agenda 6a. 2024 Financial Reports 6b. Approval of Minutes from September 25th, Special BMC Meeting	<p>Approval of 2024 Financial Reports and Minutes from September 25th, Regular BMC Meeting (00:12:30)</p> <p>Public Comment Lindi Owen (00:13:20)</p> <p>Board Discussion (00:14:30)</p> <p>Board Action on Consent Agenda (00:16:00) Approval of the 2024 financial reports and minutes from September 25th, 2024 Special BMC Meeting.</p> <p>Motion: Director Cesena Second: Director Zimmer Ayes: All Nays: None Passes: 4-0</p>
7. Public Comments on Items Not Appearing on the Agenda	<p>Public Comment Lynette Brooks (01:03:00) Lindi Owen (01:06:30) Becky McFarland (01:09:00) Patrick McGibney (01:11:40)</p>

	<p><u>Board Discussion</u> (01:14:50)</p>
<p>8. Executive Director's Report</p>	<p>Executive Director's Report (01:27:10)</p> <p><u>Public Comment</u> Patrick McGibney (01:30:50) Lynette Brooks (01:31:50) Becky McFarland (01:34:40) Lindie Owen (01:36:10) Lynette Tornatzky (01:38:00) Rhett Brooks (01:38:50)</p> <p><u>Board Discussion</u> (01:40:40)</p>
<p>9. Action Items</p>	
<p>9a. LA14 and LA16 Groundwater Monitoring Wells Rehabilitation Contract Award Authorization</p>	<p>LA14 and LA16 Groundwater Monitoring Wells Rehabilitation Contract Award Authorization (00:16:30)</p> <p>Recommendation: Approve the Executive Director and Los Osos Community Services District to award the contract for the LA14 and LA16 Groundwater Monitoring Wells Rehabilitation if the lowest responsive bid is within the approved BMC budget; or provide alternate direction to staff.</p> <p><u>Public Comment</u> None</p> <p><u>Board Discussion</u> (00:19:00)</p> <p><u>Board Action</u> (00:21:00) The Board approved the Executive Director and Los Osos Community Services District to award the contract for the LA14 and LA16 Groundwater Monitoring Wells Rehabilitation if the lowest responsive bid is within the approved BMC budget.</p> <p>Motion: Director Gibson Second: Director Cesena Ayes: All Nays: None Passes: 4-0</p>
<p>9b. Rose Foundation Central Coast Community-Based Water Quality Grant</p>	<p>Rose Foundation Central Coast Community-Based Water Quality Grant (00:21:30)</p> <p>Recommendation: Authorize the Executive Director to execute the contract between the Rose Foundation and the BMC to receive \$150,000 in grant funding for the Sweet Springs Monitoring Well; or provide alternate direction to staff.</p> <p><u>Board Discussion</u> (00:23:30)</p> <p><u>Public Comment</u> None</p>

	<p><u>Board Action</u> (00:26:50) The Board authorized the Executive Director to execute the contract between the Rose Foundation and the BMC to receive \$150,000 in grant funding for the Sweet Springs Monitoring Well.</p> <p>Motion: Director Cesena Second: Director Gibson Ayes: All Nays: None Passes: 4-0</p>
<p>9c. Sustainable Yield Estimate for Calendar Year 2025</p>	<p>Sustainable Yield Estimate for Calendar Year 2025 (00:27:00)</p> <p>Recommendation: Receive information on the Sustainable Yield calculations and consider approval of the proposed Sustainable Yield estimate of 2,380 AFY for Calendar Year 2025; or provide alternate direction to staff.</p> <p><u>Board Discussion</u> (00:31:00)</p> <p><u>Public Comment</u> Lynette Brooks (00:42:10) Patrick McGibney (00:45:30) Becky McFarland (00:49:00)</p> <p><u>Board Discussion</u> (00:50:20)</p> <p><u>Board Action</u> (00:59:00) The Board approved the Sustainable Yield calculations and the proposed Sustainable Yield estimate of 2,380 AFY for Calendar Year 2025.</p> <p>Motion: Director Gibson Second: Director Cesena Ayes: All Nays: None Passes: 4-0</p>
<p>10. Adjournment</p>	<p>Meeting adjourned at approximately 3:22 PM (01:51:05). The next regularly scheduled meeting is November 20th, 2024.</p>

TO: Los Osos Basin Management Committee

FROM: Dan Heibel, Executive Director

DATE: December 3rd, 2024

SUBJECT: Item 8 – Executive Director’s Report

Recommendations

Staff recommends that the Basin Management Committee (BMC) receive and file the report and provide staff with any direction for future discussions. Sections of the Executive Director’s Report that have been updated or significantly changed from the previous meeting’s version are underlined and sections of the report that have not had any recent or anticipated updates have been removed.

Discussion

This report was prepared to summarize administrative matters not covered in other agenda items and to provide a general update on staff activities.

Presentations

None

Funding and Financing Programs to Support Basin Plan Implementation

WRFP Grant: On February 11th, 2022 the Los Osos Community Services District (Los Osos CSD) submitted an application for a WRFP grant to develop a transient model and analyze recycled water and supplemental water projects to improve the sustainability of the Los Osos Basin (WRFP Study). Los Osos CSD was notified of the award of the grant in January 2023 and all the required documents were signed and fully executed. On May 17th, 2023 the BMC approved Cleath-Harris Geologist (CHG) to complete the WRFP Study and the WRFP Study is underway. The schedule for completion of the WRFP Study was recently extended to allow for additional time to incorporate recently published data from the Department of Water Resources (DWR) Aerial Electromagnetic (AEM) Survey. The current schedule is for CHG to incorporate the AEM Data and meet with the peer review hydrogeologist team in December 2024 and then the Technical Advisory Committee (TAC) in January 2025. Following these meetings, BMC Staff and CHG will provide a presentation on the Transient Model at a BMC Meeting in Q1 2025.

BMC Staff will continue to monitor potential additional grant funding opportunities and bring information on these opportunities to the BMC for consideration as they become available.

Status of BMC Initiatives

Central Coast Community-Based Water Quality Grants Program Grant: The Central Coast Community-Based Water Quality Grants Program is offered by the Rose Foundation, in collaboration with the Central Coast Water Board and the Bay Foundation of Morro Bay. This program is dedicated to funding water quality improvement projects within the jurisdiction of the Central Coast Regional Water Quality Control Board.

On June 12th, 2024, the BMC authorized the preparation of an application for the Central Coast Community-Based Water Quality Grant Program to request \$150k for the construction of a new, lower aquifer monitoring well. The grant application was submitted on July 12th, 2024 and on September 19th, 2024 BMC Staff received an email indicating that the BMC's application is being recommended to the Rose Foundation's Board of Directors for funding. On September 24th, 2024 the Rose Foundation notified the BMC Executive Director of the grant award selection and sent an agreement for the BMC to execute. To fulfill the requirements of the Rose Foundation Grant the BMC would provide the required 25% (\$50,000) match funding from the Monitoring Network Improvements budget item in the 2025 Calendar Year Budget. The BMC Executive Director executed the grant agreement with the Rose Foundation on October 22nd, 2024. Once the Rose Foundation executes the agreement, the grant funds will be deposited into the BMC bank account.

BMC Website: On January 10th, 2024, the BMC launched its new website hosted at: <https://www.lososobmc.org/>. This will be the new platform for obtaining information regarding BMC Meetings, Annual Reporting and other initiatives. The interested parties email distribution list from the previous BMC website, hosted by the County of San Luis Obispo, has been transferred to the new website and will continue to be utilized to notify subscribers when information related to BMC Meetings and other initiatives is available. BMC and County Staff to coordinate on decommissioning the County's previously hosted BMC Website and to direct all traffic to the new BMC Website. The BMC transitioned from SLOSPAN to YouTube for hosting meeting recordings.

DWR AEM Survey: On December 2022, BMC Staff were notified that the Los Osos Basin would be included in the Department of Water Resources (DWR) upcoming Statewide Airborne Electromagnetic (AEM) Survey in Spring 2023. To assist DWR in preparing flight lines for the AEM Survey, BMC Staff provided DWR with lithologic information for the Los Osos Basin and prepared an Area of Interest Map. The data collected during the AEM survey will improve DWR and the BMC's understanding of Los Osos Basin hydrogeology and seawater intrusion. The AEM Survey for the San Luis Obispo and Santa Barbara County basins was initiated on April 26th, 2023, however, due to weather conditions and the need to support emergency flood response efforts elsewhere in the State, DWR was not able to complete the survey of the Los Osos Basin. DWR returned to complete the survey in November 2023 and survey results were released in November 2024. The AEM survey data and additional information on DWR's Statewide AEM Survey Project can be found here: <https://water.ca.gov/Programs/Groundwater-Management/Data-and-Tools/AEM>

Sustainable Yield: At its October 27th, 2021 Meeting, the BMC unanimously approved an updated Sustainable Yield estimate of 2,380 Acre-Feet per Year (AFY) for Calendar Year 2022 and at its December 6th, 2023 Meeting, the BMC unanimously approved retaining the current Sustainable Yield estimate of 2,380 AFY for CY 2024 for the following reasons: 1) No new infrastructure, not already considered in the 2022 Sustainable Yield Estimate, has been constructed; 2) estimates for the development of the Broderson Mound and long-term average rainfall were updated and incorporated into the CY 2022 Sustainable Yield Estimate and are not anticipated to change significantly on a year-over-year basis; 3) no significant hydrogeologic investigations have been conducted that would warrant an update to the steady-state groundwater model utilized to develop the Sustainable Yield Estimate. For these same reasons, the BMC unanimously approved retaining the current Sustainable Yield Estimate of 2,380 AFY for CY 2025 at its October 16th, 2024 Meeting.

Los Osos Basin Well Database: Cleath-Harris Geologists (CHG) completed the development of the Los Osos Basin Well Database and it is being utilized to support the development of the Transient Groundwater Model.

Basin Monitoring Program Improvement: In December 2023, construction of the Skyline Monitoring Wells was completed at the east end of Skyline Drive. The construction of these wells will allow the BMC to more accurately monitor seawater intrusion and groundwater conditions in Zones D & E of the Lower Aquifer at this critical location for the basin. In 2024, the BMC is working on modifying two existing wells (LA 14 and 16) to become dedicated Zone E monitoring Wells. The BMC is partnering with the National Estuary Program to gain access to available grant funding to fund a portion of these well modifications. To complete the modifications the BMC will be released a solicitation for design and construction oversight hydrogeologic support services and for drilling services to complete the modifications. The solicitation was released on July 25th, 2024 and received one proposal. At its August 21st, 2024 Meeting the BMC approved Cleath-Harris Geologists (CHG) to provide design and construction oversight hydrogeologic support services. On October 4th, 2024 the Los Osos Community Services District (LOCSO) released the bid package for the drilling services and bids are due November 1st, 2024. The LOCSO received three bids, with the lowest, responsive, responsible bidder (General Pump Company) submitting a bid of \$82,611.86, which was under the Engineer's Estimate of \$90,000. Based on authorizations provided by the LOCSO Board of Directors and the BMC, LOCSO Staff awarded the project to General Pump Company and is working to initiate construction for the LA 14 and 16 well modifications in December 2024 or January 2025.

Basin Metric Evaluation: Analysis of potential modifications to the Basin Metric's is currently on hold. Proposed modifications to the metrics were provided to BMC Party Staff for review. However, BMC Party Staff requested that potential improvements to the existing BMC Monitoring Program (i.e. modifications to an existing wells or a new monitoring well) be evaluated prior to modifying the Basin Metrics. The BMC recently completed construction of two new monitoring wells at the eastern end of Skyline Drive. These new wells could be considered for incorporation into the updated Basin Metrics. BMC Staff will develop recommendations on potential modifications to the Basin Metrics and bring them to the BMC for their consideration at a future date.

Transient Groundwater Model: See update under WRFP Grant above.

Lower Aquifer Nitrate Investigation: On October 19th, 2022 the BMC authorized Calendar Year (CY) 2022 funding to perform additional Nitrate Source Investigation to better understand the source of Nitrate impacting lower aquifer production wells. However, due to the inability to obtain well owner permission to sample the desired wells, much of that work was not completed in 2022. Subsequently, the Regional Water Quality Control Board (RWQCB) staff reviewed the investigation information and findings available to date and provided a presentation to the BMC at its March 15th, 2023 Meeting. BMC Party Staff is working with RWQCB Staff to identify potential additional investigations to help better inform the sources of the nitrate in the LA8 Well. On March 8th, 2024 and April 29th, 2024 BMC Staff received updates from RWQCB Staff on the status of their investigation into the source of nitrate impacting water supply wells in the western Los Osos Valley Groundwater Basin.

BMC Initiatives Status Update: In 2020, the BMC completed an Implementation Plan evaluation exercise to identify and prioritize the use of the BMC's limited available staffing and funding resources. The outcome of this exercise was a prioritized list of Planning and Implementation initiatives that the BMC utilized to develop its workplan for 2021, 2022, 2023 and beyond. In 2024, the BMC intends to revisit the Implementation Plan and develop an updated, prioritize list of potential projects/initiatives to help inform the BMC's work plan for 2025 and beyond.

Land Use Planning Process Update

Guide to Planning Information for Development in Los Osos:

This website provides relevant planning information for the Los Osos Community Plan update and relevant milestones: <https://www.slocounty.ca.gov/departments/planning-building/grid-items/community-engagement/active-planning-projects/los-osos-community-plan-update>.

Los Osos Community Plan:

On December 15, 2020, the Board adopted the Los Osos Community Plan (LOCP) to serve as the vision and guiding plan for community development in Los Osos. The County subsequently submitted a Local Coastal Program (LCP) Amendment request to the Coastal Commission for certification of the LOCP as part of the LCP (Coastal Commission File Number: LCP-3-SLO-21-0028-1-Part G). After years of collaboration between County and Coastal Commission staff, on June 13, 2024, the Coastal Commission held a public hearing on the County's LCP Amendment request and conditioned certification by requiring the County to adopt the staff-suggested modifications to the Estero Area Plan and LOCP.

On October 29, 2024, the County Board of Supervisors accepted the Coastal Commission's suggested modifications to the [Estero Area Plan](#) and [LOCP](#).

The Los Osos Community Plan and amendments to the Estero Area Plan must be certified by the California Coastal Commission before they can take effect – certification is anticipated in December 2024.

Los Osos and the Growth Management Ordinance:

On October 29, 2024, the County Board of Supervisors approved an updated version of Title 26 of the County Code the Growth Management Ordinance (GMO), including the following:

- A conservative growth management strategy consistent with California Coastal Commission’s suggested modifications
- New Waitlist to Build regulations
- Streamlined ordinance administration procedures, including transitioning tracking the annual growth from a fiscal year basis to a calendar year basis.
-

The resolution adopted by the County Board of Supervisors established the growth rate as follows:

- 0.4% in calendar year 2025,
- 0.6% in calendar year 2026,
- 0.8% in calendar year 2027, and
- Starting in 2028, the growth rate will be based on a 5-year rolling average of the Basin Yield Metric, as reported in the annual groundwater monitoring reports.

County Planning & Building staff will return to the County Board of Supervisors on December 10th with the maximum annual allocation for calendar year 2025 for the unincorporated county, including Los Osos.

Please visit this webpage for information and updates:

<https://www.slocounty.ca.gov/departments/planning-building/grid-items/community-engagement/active-planning-projects/los-osos-community-plan-update>.

Los Osos Habitat Conservation Plan (HCP):

On February 15th, 2024, the U.S. Fish and Wildlife Service (USFWS) approved the Los Osos HCP and issued an incidental take permit (ITP) to the County of San Luis Obispo, authorizing take of Morro shoulderband snail that would result from covered activities in the Community of Los Osos in San Luis Obispo County. The ITP has been issued for a 25-year term.

On October 29th, 2024, staff requested direction from the Board of Supervisors regarding the implementation of the LOHCP. Based on Board direction, staff will return on December 10, 2024, with the final package on LOHCP implementation funding. The direction received from the Board on October 29th, 2024 is [available here](#).

Los Osos Water Recycling Facility Project Update

The following table summarizes flows from the LOWRF based on the available data.

2024 LOWRF Wastewater and Recycled Water Flows (Acre Feet)

Year	Month	Influent	Broderson	Bayridge	Sea Pines	Ag Users	Effluent
2024	Jan	57.71	44.63	1.18	2.23	0.00	48.05
2024	Feb	56.06	45.34	1.06	0.92	0.00	47.37
2024	Mar	64.89	32.69	1.12	3.95	0.03	48.51
2024	Apr	66.64	38.32	1.08	6.89	0.04	46.33
2024	May	57.00	28.68	1.23	12.07	0.35	42.34
2024	Jun	54.73	36.11	1.22	6.24	0.43	44.00
2024	Jul	63.09	34.12	1.33	7.91	0.38	45.25
2024	Aug	66.66	43.48	1.34	9.48	0.54	44.50
2024	Sept	57.91	36.90	1.31	7.16	0.49	45.86
2024	Oct	55.11	34.00	1.02	5.07	0.32	43.93
2024	Nov						
2024	Dec						
Total							

LOWRF Project Updates:

- The County is working on projects for connecting the Los Osos Community Park, Los Osos Middle School, and Monarch Grove Elementary to the LOWRF recycled water distribution system. The connections for the Community Park and Middle School are anticipated to occur Winter 2024/25 and at Monarch Grove in Summer 2025. The County received funding for these connections through the ARPA grant program.
- The County has awarded the project and the contractor is procuring materials for the effluent pump station VFD installation at the LOWRF. VFDs will allow the pumps to ramp up and down based on the need for recycled water in the distribution system and for plant return water. Currently the pumps only have the capability to run at one speed and that leads to increased wear and tear on the motor and impellers. The VFDs will be set to specific pressure setpoints that will be determined using the recycled water distribution model. The expected outcome from installing the VFDs is decreased energy consumption and recirculation of water within the system.

Enforcement: A list of properties that were not connected were transferred to County Code Enforcement and Notice of Violations were issued last year in Feb. 2019. That list was about 70 properties. As of 5/12/2021, the sewer service area has a 99.4% connection status with a total of 36 properties not yet connected. Of those, one is not required to connect because there is no structure (demolished), 18 have expired building permits, and the rest have an open Code Enforcement case.

The County has assigned staff in code enforcement to Los Osos. Expired permits did not receive a Code Enforcement case because those properties have their own noticing process through the Building Department which, if not corrected, could result in a Notice of Violation.

Sustainable Groundwater Management Act (SGMA)

SGMA Overview: SGMA took effect on January 1, 2015.¹ SGMA provides new authorities to local agencies with water supply, water management or land use responsibilities and requires various actions be taken in order to achieve sustainable groundwater management in high and medium priority groundwater basins. Los Osos Valley Groundwater Basin (Los Osos Basin) was subject to SGMA based on the 2014 Basin Prioritization by the California Department of Water Resources (DWR) that listed the Los Osos Basin as high priority and in critical conditions of overdraft.²

Basin Prioritization: On December 18, 2019, DWR released the SGMA 2019 Basin Prioritizations. Basins or subbasins reassess to low or very low priority basins or subbasins are not subject to SGMA regulations. A summary of DWR's Final SGMA Prioritizations for the Los Osos Area Subbasin and Warden Creek Subbasin are listed below:

- Los Osos Area Subbasin is listed as **very low** priority for SGMA³ and in critical conditions of overdraft⁴
- SGMA does not apply to the portions of Los Osos Basin that are adjudicated provided that certain requirements are met (Water Code §10720.8).
- Warden Creek Subbasin is listed as **very low** priority for SGMA³

For more information on DWR's basin boundary modification and prioritization process, please visit: <https://water.ca.gov/Programs/Groundwater-Management/Basin-Prioritization>

¹ On September 16, 2014, Governor Jerry Brown signed into law a three-bill legislative package, composed of [AB 1739 \(Dickinson\)](#), [SB 1168 \(Pavley\)](#), and [SB 1319 \(Pavley\)](#), collectively known as SGMA

² SGMA mandates that all groundwater basins identified by DWR as high- or medium-priority by January 31, 2015, must have groundwater sustainability agencies established by June 30, 2017. The act also requires that all high- and medium-priority basins classified as being subject to critical conditions of overdraft in Bulletin 118, as of January 1, 2017, be covered by groundwater sustainability plans, or their equivalent, by January 31, 2020. Groundwater sustainability plans, or their equivalent, must be established for all other high- and medium-priority basins by January 31, 2022.

³ As noted by DWR, the priority for the subbasin has been set to very low (0 total priority points) as a result of conditions being met under sub-component C of the Draft SGMA 2019 Basin Prioritizations.

⁴ Critical conditions of overdraft have been identified in 21 groundwater basins as described in Bulletin 118 (Water Code Section 12924). Bulletin 118 (updates 2003) defines a groundwater basin subject to condition of critical overdraft as: "A basin is subject to critical conditions of overdraft when continuation of present water management practices would probably result in significant adverse overdraft-related environmental, social, or economic impacts."

Additional Attachments:

1. Updated Status of Basin Plan Programs

Update on Status of Basin Plan Infrastructure Projects

Program Name	Project Name	Parties Involved	BMC Budgeted Amount	Funding Status	Anticipated Planning/Pre-Construction Cost	Anticipated Capital Cost	Status/Notes
Program A – Shift groundwater production from Lower Aquifer to Upper Aquifer	Water Systems Interconnection	LOCS D/ GSWC	NA	NA	NA	NA	Completed
	Upper Aquifer Well (8 th Street)	LOCS D	NA	Fully Funded	NA	\$307,000	Completed
	South Bay Well Nitrate Removal	LOCS D	NA	NA	NA	NA	Completed
	Palisades Well Modifications	LOCS D	NA	NA	NA	NA	Completed
	Blending Project (Skyline Well)	GSWC	NA	NA	NA	NA	Completed
	Water Meters	S&T	NA	NA	NA	NA	Completed
Program B - Shift groundwater production from Lower Aquifer to Upper Aquifer	LOCS D Wells (Upper Aquifer)	LOCS D		Not Funded	TBD	BMP: \$2.7 mil	Project not initiated
	GSWC Wells (Upper Aquifer)	GSWC		Not Funded	TBD	BMP: \$3.2 mil	Project not initiated
	Community Nitrate Removal Facility	LOCS D/GSWC/S&T	TBD	Partial, GSWC portion funded	TBD	GSWC: \$1.23 mil	GSWC’s Program A Blending Project might be capable of expanding to be the first phase of the Program B Community Nitrate Removal Facility.
Program C - Shift production within the Lower Aquifer from the Western Area to the Central Area of the Basin	Expansion Well No. 1 (Los Olivos)	GSWC	NA	NA	NA	NA	Completed
	Expansion Well No. 2 (Lower Aquifer)	LOCS D		LOCS D	TBD	BMP: \$2.5 mil	<u>The well construction is complete and the water transmission main construction activities are currently underway. Completion of all phases of the project is estimated to occur in Quarter 1 2025.</u>
	Expansion Well 3 (Lower Aquifer) and LOVR Water Main Upgrade	GSWC/LOCS D		Cooperative Funding	TBD	BMP: \$1.6 mil	
	LOVR Water Main Upgrade	GSWC		May be deferred	TBD	BMP: \$1.53 mil	Project may not be required, depending on the pumping capacity of the drilled Program C wells. It may be deferred to Program D.
	S&T/GSWC Interconnection	S&T/ GSWC		Pending	TBD	BMP: \$30,000	Currently on hold pending further evaluation of the project.
Program D - Shift production within the Lower Aquifer from the Western Area to the Eastern Area of the Basin							Currently being considered for deferment through Adaptive Management. BMC to review on an annual or semi-annual basis.
Program M – Groundwater Monitoring Plan	New Zone D/E lower aquifer monitoring well in Cuesta by the Sea	All Parties	NA	NA	NA	NA	Completed

Program Name	Project Name	Parties Involved	BMC Budgeted Amount	Funding Status	Anticipated Planning/Pre-Construction Cost	Anticipated Capital Cost	Status/Notes
Program U - Urban Water Reinvestment Program	Creek Discharge Program	All Parties				TBD	These activities are currently on hold.
	8 th and El Moro Urban Storm Water Recovery Project	All Parties				TBD	These activities are currently on hold.

TO: Los Osos Basin Management Committee

FROM: Dan Heimerl, Executive Director

DATE: December 3rd, 2024

SUBJECT: Item 9a – Calendar Year 2025 Budget

Recommendation

Receive information on and consider approval of the proposed Calendar Year 2025 BMC Budget and Budget Reserve Target; or provide alternate direction to Staff.

Discussion

As outlined in the Basin Management Committee (BMC) Rules and Regulations, the BMC is directed to adopt an annual budget for each Calendar Year (CY).

To assist the BMC in adopting a budget for CY 2025, BMC Staff, in coordination with BMC Party Staff, prepared the Proposed Budget for CY 2025, included as Attachment 1. There are no new additional Baseline Services (Items 1-7) for CY 2025, however, Meeting Expenses: Audio/Video and Meeting Recording Processing/Hosting is no longer a separate budget item as it has been incorporated into the BMC Administration and Facilitation Budget. In addition to the Baseline Services, there are three proposed items, described in the following table, for consideration by the BMC for inclusion in the CY 2025 BMC Budget.

Item	Potential CY 2025 BMC Budget Item	Anticipated Costs	Description
8	WRFP Study Peer Review - Year 2	\$15,000	Hydrogeologic Peer Review support services for the Water Recycling Funding Program (WRFP) Planning Grant Study to develop a transient groundwater model and utilize the model to evaluate recycled water and other sustainable yield improvement projects (WRFP Study). Total Project cost is anticipated to be \$400,000. To fund the project, the BMC/Los Osos CSD obtained a \$200,000 WRFP grant, the County of San Luis Obispo contributed \$150,000 and the BMC is contributing \$50,000 in match funds through the Los Osos Basin Well Database, Los Osos Creek Stream Gage Rating Curve and WRFP Study/Transient Model Peer Review.

9	Groundwater Monitoring Program Improvement	\$50,000	The BMC will provide the required 25% (\$50,000) match towards the total estimated project cost of \$200k for the Sweet Springs Monitoring Well Project. The BMC was awarded \$150,000 in grant funding from the Rose Foundation's Central Coastal Community-Based Water Quality Grants Program to fund the remainder of the project cost. It is envisioned that the Los Osos Community Services District will be the lead on contracting agency for the hydrogeologic, engineering and drilling contract services for the Sweet Springs Monitoring Well, similar to the Skyline Monitoring Well.
10	Los Osos Basin Geophysics Interpretation	\$0	Hydrogeologic support services to analyze and interpret geophysics survey data from the Department of Water Resources AEM survey and a potential Cal Poly ERT survey.

The proposed budget would provide funding for the BMC Baseline Services, provide match funding for the WRF Study grant, provide match funding for the Sweet Springs Monitoring Well Rose Foundation Grant as an improvement to the BMC Groundwater Monitoring Program, and provide the necessary funds (in addition to NEP funding) to complete an interpretation of the Los Osos Basin Geophysics survey(s).

BMC Budget Reserve Target

In 2024, the BMC established a Bank Account to allow the BMC to carryover funding from one year to the next. Based on input from BMC Party Staff, it is recommended that the BMC develop a Budget Reserve Target of ~10% of its Annual Operating Budget (~\$35,000) to provide additional contingency funding for the BMC to utilize if unanticipated opportunities or costs occur throughout the Calendar Year. Any authorization for the use of these reserve funds would require approval by the BMC.

To facilitate development of the BMC Budget Reserve, it is recommended that the BMC wait until the CY 2024 Budget has been closed-out and then assess the magnitude of funds that will be carried over to CY 2025. It is anticipated that there will be unspent funding from CY 2024 that will be available for roll-over to CY 2025. After the close-out of the CY 2024 Budget has been completed, BMC Staff would then make a recommendation to the BMC to either preserve surplus funding from the previous year in the BMC Bank Account as Budget Reserve or to disburse surplus funding back to the BMC Parties if the surplus funding exceeds the Budget Reserve Target.

Historic BMC Budget Summary

Historic BMC approved budgets are provided in the table below for reference.

Calendar Year	Budget	Budget w/ Contingency	Notes
2016	\$286,000	\$314,600	\$120k for Funding measure including initial feasibility report, final report and Prop 218 process
2017	\$264,000	\$290,400	\$100k for Funding measure including Prop 218 process
2018	\$268,000	\$294,800	\$115k for Cuesta by Sea (Lupine) Monitoring Well
2019	\$319,700	\$335,685	\$115k for Cuesta by Sea (Lupine) Monitoring Well
2020	\$175,500	\$193,050	Baseline Budget Only
2021	\$285,500	\$314,050	Updated Sustainable Yield Estimate, Basin Metric Review, Funding & Organization Study, Implementation Initiative Evaluation
2022	\$280,500	\$308,550	BMC Legal Counsel, Transient Model Peer Review, Lower Aquifer Monitoring Improvements, LO Creek Stream Gage Rating Curve
2023	\$336,500	\$353,325	BMC Legal Counsel, Transient Model Peer Review, Skyline Monitoring Well, LO Creek Stream Gage Rating Curve
2024	\$336,990	\$353,840	BMC Legal Counsel, Transient Model Peer Review, BMC Accounting Services, Groundwater Monitoring Program Improvements

Attachments

1. Proposed Calendar Year 2025 BMC Budget
2. Confluence Engineering Solutions CY 2024 Executive Director Proposal
3. Cleath-Harris Geologist CY 2024 Groundwater Monitoring Proposal
4. Cleath-Harris Geologist CY 2023 Annual Monitoring Report Proposal
5. Robert Stilts CPA CY 2024 BMC Accounting Services Proposal
6. Streamline BMC Website Hosting CY 2024 Proposal

Attachment 1

Proposed CY 2025 BMC Budget				
Item #	Task	Proposed 2025 Budget	Description	Comment
1	BMC Administration and Facilitation	\$93,000	Executive Director administration and facilitation.	Proposed budget increase due to increased level of effort associated with meeting recording editing/hosting, website management, bank account, and additional BMC related initiatives (e.g. Community Plan/GMO) and updated rates (last updated in 2021).
2	BMC Website Hosting	\$2,280	Website hosting and maintenance.	Proposed budget increase due to anticipated increase cost of website hosting services.
3	BMC Accounting Services	\$6,300	Accounting and bookkeeping services.	Proposed budget is the same as CY 2024.
4	BMC Legal Counsel	\$20,000	Legal Counsel support services.	Proposed budget is the same as CY 2024.
5	Technical Support Services	\$15,000	Technical Support Services budget.	Proposed budget is the same as CY 2024.
6	2024/2025 Groundwater Monitoring	\$67,000	Semi-Annual Seawater Intrusion Monitoring Program.	Proposed budget increase due to a nominal rate increase and anticipated additional effort to sample the sand spit wells.
7	2023/2024 Annual Report	\$71,500	Annual Monitoring Report preparation.	Proposed budget increase due to a nominal rate increase and anticipated additional effort on interpreting/reporting the induction log geophysics.
8	WRFP Study Peer Review - Year 2	\$15,000	Hydrogeologic Peer Review support services for the Water Recycling Funding Program (WRFP) Planning Grant Study to develop a transient groundwater model and utilize the model to evaluate recycled water and other sustainable yield improvement projects (WRFP Study). Total Project cost is anticipated to be \$400,000. To fund the project, the BMC/Los Osos CSD obtained a \$200,000 WRFP grant, the County of San Luis Obispo contributed \$150,000 and the BMC is contributing \$50,000 in match funds through the Los Osos Basin Well Database, Los Osos Creek Stream Gage Rating Curve and WRFP Study/Transient Model Peer Review.	Proposed budget is the same as CY 2024.
9	Groundwater Monitoring Program Improvement	\$50,000	The BMC will provide the required 25% (\$50,000) match towards the total estimated project cost of \$200k for the Sweet Springs Monitoring Well Project. The BMC was awarded \$150,000 in grant funding from the Rose Foundation's Central Coastal Community-Based Water Quality Grants Program to fund the remainder of the project cost. It is envisioned that the Los Osos Community Services District will be the lead on contracting agency for the hydrogeologic, engineering and drilling contract services for the Sweet Springs Monitoring Well, similar to the Skyline Monitoring Well.	
10	Los Osos Basin Geophysics Interpretation	\$0	Hydrogeologic support services to analyze and interpret geophysics survey data from the Department of Water Resources AEM survey and a potential Cal Poly ERT survey.	
	Subtotal	\$340,080		
	5% Contingency	\$17,004		
	Total	\$357,084		
	LOCSO (38%)	\$135,692		
	GSWC (38%)	\$135,692		
	County of San Luis Obispo (20%)	\$71,417		
	S&T Mutual (4%)	\$14,283		



Confluence Engineering Solutions, Inc.

PO Box 7098

Los Osos, CA 93412

11/12/2024

To: Basin Management Committee

Subject: Proposal for Calendar Year 2025 Executive Director Professional Services

Confluence Engineering Solutions, Inc. (ConfluenceES) is pleased to provide the following proposal for providing Executive Director professional services for the Los Osos Basin Management Committee (BMC) for Calendar Year 2025. Items that are new for Calendar Year 2024 and 2025 are underlined in the scope.

Scope of Work

Task 1 BMC Administration

1.1 BMC Website and Video Hosting

- Update and maintain the BMC Website.
- Post agendas/agenda packets.
- Notice the email list prior to the meeting.
- Update the website after meetings to include the video recording, public correspondence, approved meeting minutes, etc.
- Update the website to include other important documents and notices.

1.2 Financial Oversight

- Oversee financial operation of the BMC, including recommending an annual budget, processing invoices, tracking financial transactions, and monitoring fund balances.
- Coordinate with the BMC Accountant to manage the BMC Bank Account and review and approval of BMC invoices.
- Review and present monthly accounting summary reports to the BMC.

1.3 BMC Party Staff Meetings

- Prepare for, participate in, and follow-up from bi-monthly BMC Party Staff Meetings with representatives of each of the parties to facilitate BMC activities.

1.4 BMC Representation

- Represent the BMC as directed to other entities, including DWR, RWQCB, and other agencies, as needed.
- Prepare for, participate in, and follow-up from County Planning Coordination Meetings.

Task 2 BMC Board Meetings

2.1 Meeting Coordination

- In consultation with the BMC Chair, coordinate up to 10 public BMC meetings.

2.2 Agenda Preparation

- In consultation with the BMC Chair, prepare the agendas/agenda packets for up to 10 public BMC meetings.

2.3 Meeting Attendance

- Function as staff (including clerk) during BMC public meetings, including providing appropriate technical input on questions from both Directors and the public.
- Facilitate hybrid (i.e. in-person and virtual) participation and public comment for BMC meetings.
- Oversee the BMC's compliance with the Brown Act, with input from legal counsel provided by BMC Legal Counsel.

2.4 Meeting Minutes

- Prepare action minutes for BMC meetings.

Task 3 Program Management

3.1 Annual Report Management

- Provide program management for the BMC on the Annual Report, including management of scope, schedule and budget, collection and incorporation of BMC and other comments, and publishing of approved work products.
- Participate in coordination meetings with the Annual Report consultant to provide work direction, receive project updates, and review consultant interim work products and deliverables.
- Submit required information to DWR's Adjudicated Basins Annual Reporting System by the April 1st deadline.

3.2 BMC Project Management

- Provide program management for the BMC on other projects, including:
 - Management of scope, schedule and budget.
 - Collection and incorporation of comments from the BMC Party Staff, Board of Directors, and other stakeholders.
 - Publish approved work products.
- Participate in coordination meetings with BMC consultants to provide work direction, receive project updates, and review consultant interim work products and deliverables.
- Provide additional, as-needed support services for the BMC (e.g. grant writing, permit applications, regulatory compliance, technical analysis, facilitating consultant procurement,

etc.) to support implementation of groundwater monitoring improvement and other initiatives.

Fee Estimate

ConfluenceES proposes to provide the Executive Director services described above for Calendar Year 2025 on a time and materials basis with a not-to-exceed fee of \$93,000 at the rates outline in the table below.

Classification	Billing Rate (\$/hour)
Principal Engineer	\$225
Senior Engineer/Hydrogeologist	\$225
Project Engineer	\$175
Associate Engineer	\$150
Assistant Engineer	\$140
Engineering Assistant	\$130

Sincerely,



Daniel Heimel, PE, MS
President/Principal Engineer
ConfluenceES



October 24, 2024

Los Osos Basin Management Committee
c/o Mr. Daniel Heimel, P.E.
Confluence Engineering Solutions, Inc.
P.O. Box 7098
Los Osos, CA 93412

SUBJECT: Proposal for preparing the 2024 Annual Monitoring Report for the Los Osos Groundwater Basin.

Dear Mr. Heimel:

Cleath-Harris Geologists (CHG) proposes to perform hydrogeologic services for completing the 2024 Annual Monitoring Report for the Los Osos Basin Plan (LOBP) Groundwater Monitoring Program. This proposal includes a scope of work, schedule, and estimated cost.

SCOPE OF WORK

2024 Annual Report

Annual Report tasks include:

- Update databases with 2024 groundwater level and quality data for LOBP monitoring network wells.
- Prepare the draft 2024 Annual Monitoring Report for Basin Management Committee (BMC) review. The report will include data reporting and interpretation for the period from January 1, 2024 through December 31, 2024. The report shall follow the 2023 Annual Monitoring Report format as a template, with updates for changed conditions.
- Preview Sustainable Yield₂₀₂₅ as adopted by the BMC.
- Update 2024 private domestic water use estimates based on Appendix C of the 2023 Los Osos Offset Study.
- Receive BMC comments and incorporate into a final 2024 Annual Monitoring Report.
- Assist BMC with preparing CASGEM datasets.

Management Task 1: Sustainable Yield₂₀₂₆

The Interlocutory Stipulated Judgement (ISJ), adopted in 2015, includes requirements to the effect that the Basin Management Committee (BMC) shall annually establish the sustainable yield of the Basin, based on the conservation implemented and Basin Plan infrastructure then developed in the Basin and simulated in the model. The following tasks are proposed to comply with these requirements:



- In coordination with BMC Staff, evaluate Sustainable Yield₂₀₂₆ based on changes in LOBP infrastructure, groundwater inflow or outflow parameters, the understanding of hydrogeologic or geologic features in the basin, or other factors.
- Upon direction from BMC Staff, modify selected parameters from the previous Sustainable Yield₂₀₂₅ and, using the Basin model, estimate Sustainable Yield₂₀₂₆.
- Prepare a brief technical memorandum or similar materials presenting the Sustainable Yield₂₀₂₆ estimate for consideration and adoption by the BMC. If adopted, the Sustainable Yield₂₀₂₆ value would be previewed in the 2025 Annual Report.

SCHEDULE

The draft Annual Report will require approximately four months to complete. The final report would be available approximately 2-3 weeks following receipt of BMC comments.

The Sustainable Yield₂₀₂₆ task (Management Task 1) will be initiated after completion of the 2024 Annual Report. The schedule will be coordinated with BMC Staff to allow for evaluation and adoption of Sustainable Yield₂₀₂₆ before January 2025.

FEES AND CONDITIONS

CHG proposes to perform the above scope of work on an hourly rate plus expenses basis in accordance with the hourly rates schedule and attached terms of fees and conditions. The estimated cost for hydrogeologic services to complete 2024 annual report tasks is estimated at \$68,000. Management Task 1 is estimated to cost \$3,500. The total estimated cost for 2024 Annual Report preparations and the additional management task is **\$71,500**.

SCHEDULE OF HOURLY RATES

Principal Hydrogeologist	\$200
Senior Hydrogeologist	\$185
Project Geologist	\$170
Environmental Scientist	\$170
Staff Geologist II	\$150
Staff Geologist I	\$135

EXPENSES

Mileage	\$0.67/mile
Other expenses at cost plus 10 percent handling	



AGREEMENT

If the above work scope and fees and conditions are acceptable, this proposal will serve as the basis for agreement.

Respectfully submitted,

CLEATH-HARRIS GEOLOGISTS, INC.

Spencer J. Harris, President

attachment



TERMS OF FEES AND CONDITIONS

1. Invoices will be submitted monthly. The invoice is due and payable upon receipt.
2. In order to defray carrying charges resulting from delayed payments, simple interest at the rate of ten percent (10%) per annum (but not to exceed the maximum rate allowed by law) will be added to the unpaid balance of each invoice. The interest period shall commence 30 days after date of original invoice and shall terminate upon date of payment. Payments will be first credited to interest and then to principle. No interest charge would be added during the initial 30 day period following date of invoice.
3. The fee for services will be based on current hourly rates for specific classifications and expenses. Hourly rates and expenses included in the attached schedule are reevaluated on January 1 and July 1 of each year.
4. Documents including tracings, maps, and other original documents as instruments of service are and shall remain properties of the consultant except where by law or precedent these documents become public property.
5. If any portion of the work is terminated by the client, then the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the work not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on the consultant's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse consultant for termination costs.
6. If either party becomes involved in litigation arising out of this contract or the performance thereof, the court in such litigation shall award reasonable costs and expenses, including attorney's fees, to the party justly entitled thereto.
7. All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, provided, however, that no assignment of the contract shall be made without written consent of the parties to the agreement.



October 24, 2024

Los Osos Basin Management Committee
c/o Mr. Daniel Heimel, P.E.
Confluence Engineering Solutions, Inc.
P.O. Box 7098
Los Osos, CA 93412

SUBJECT: Proposal for Los Osos Basin Plan 2025 Groundwater Monitoring.

Dear Mr. Heimel:

Cleath-Harris Geologists (CHG) proposes to perform hydrogeologic services related to groundwater monitoring for the Los Osos Basin Plan (LOBP). This proposal describes existing monitoring data collection and presents a scope of work, schedule, and estimated costs for monitoring.

BACKGROUND

The groundwater monitoring program in Chapter 7 of the LOBP included 73 monitoring well locations within the basin. Twenty-three locations have been added to the network since 2015 (summary tables attached).

There are two existing, ongoing monitoring programs that historically overlapped with the LOBP monitoring program: the San Luis Obispo County Water Level Monitoring Program and the Los Osos Water Recycling Facility (LOWRF) Groundwater Monitoring Program. Beginning in winter 2016, the LOWRF monitoring schedule was shifted from spring and fall monitoring to summer and winter monitoring. As a result, data from the LOWRF monitoring program no longer coincides with the monitoring schedule adopted in the LOBP. A total of 22 network wells, including all five nitrate metric wells, were switched to the summer and winter monitoring schedule.

CHG plans to continue measuring water levels in April and October at those LOBP network wells that were shifted to summer and winter monitoring under the LOWRF monitoring program. Water quality testing, however, will not be duplicated in the schedule, and data from the LOWRF program in June and December 2025 will be used for reporting purposes.



SCOPE OF WORK

CHG will perform the following tasks for the LOBP Groundwater Monitoring Program:

- Conduct/coordinate semi-annual water level monitoring in April and October 2025 at up to 63 well locations.
- Download and process pressure transducer data from up to 16 well locations.
- Conduct/coordinate groundwater sampling in April 2025 from up to 18 wells for general minerals analyses.
- Conduct/coordinate groundwater sampling in October 2025 from up to 26 wells for general mineral analyses, including two Zone D sand spit wells.
- Conduct groundwater sampling in October 2025 for up to two wells for CEC analyses.

Deliverables:

Tables with results of Lower Aquifer seawater intrusion monitoring will be provided upon completion of the April and October 2025 monitoring events. Data interpretation and reporting is not included in this scope of work, but will be performed during 2025 Annual Report preparations.

SCHEDULE

The scope of work will be completed per the Basin Plan monitoring schedule (April and October monitoring).

FEES AND CONDITIONS

CHG proposes to perform the above scope of work on an hourly rate plus expenses basis in accordance with the hourly rates schedule and attached terms of fees and conditions. Laboratory analytical services, pump equipment, and CEC sample shipping are estimated at \$17,500. The cost for hydrogeologic services related to water level monitoring, groundwater sampling, transducer downloading, and coordinating with private well owners is estimated to be 49,500. The total estimated cost for the 2025 groundwater monitoring scope of work is estimated to be **\$67,000**.



SCHEDULE OF HOURLY RATES

Principal Hydrogeologist	\$200
Senior Hydrogeologist	\$185
Project Geologist	\$170
Environmental Scientist	\$170
Staff Geologist II	\$150
Staff Geologist I	\$135

EXPENSES

Mileage	\$0.67/mile
Other expenses at cost plus 10 percent handling	

AGREEMENT

If the above work scope and fees and conditions are acceptable, this proposal will serve as the basis for agreement.

Respectfully submitted,

CLEATH-HARRIS GEOLOGISTS, INC.

Spencer J. Harris, President

attachments



TERMS OF FEES AND CONDITIONS

1. Invoices will be submitted monthly. The invoice is due and payable upon receipt.
2. In order to defray carrying charges resulting from delayed payments, simple interest at the rate of ten percent (10%) per annum (but not to exceed the maximum rate allowed by law) will be added to the unpaid balance of each invoice. The interest period shall commence 30 days after date of original invoice and shall terminate upon date of payment. Payments will be first credited to interest and then to principle. No interest charge would be added during the initial 30 day period following date of invoice.
3. The fee for services will be based on current hourly rates for specific classifications and expenses. Hourly rates and expenses included in the attached schedule are reevaluated on January 1 and July 1 of each year.
4. Documents including tracings, maps, and other original documents as instruments of service are and shall remain properties of the consultant except where by law or precedent these documents become public property.
5. If any portion of the work is terminated by the client, then the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the work not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on the consultant's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse consultant for termination costs.
6. If either party becomes involved in litigation arising out of this contract or the performance thereof, the court in such litigation shall award reasonable costs and expenses, including attorney's fees, to the party justly entitled thereto.
7. All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, provided, however, that no assignment of the contract shall be made without written consent of the parties to the agreement.



ATTACHMENTS

**Los Osos Basin Plan
Monitoring Well Network 2025
FIRST WATER**

Program Well ID	Well Owner	Basin Plan Monitoring Code	County Water Level Program	LOWRF Groundwater Monitoring Program ¹	2025 Basin Plan Monitoring Program ²
FW1	PRIVATE	L			(no access)
FW2	LOCSD	L, G		L, G	L
FW3	LOCSD	L		L	L
FW4	LOCSD	L		L	L
FW5	LOCSD	L		L	L, G, CEC
FW6	LOCSD	TL, G, CEC		G	TL, G, CEC
FW7	LOCSD	L			L
FW8	LOCSD	L		L	L
FW9	LOCSD	L		L	L
FW10	LOCSD	TL, G		G	TL
FW11	LOCSD	L		L	L
FW12	LOCSD	L		L	L
FW13	LOCSD	L		L	L
FW14	PRIVATE	L		L	L
FW15	LOCSD	L, G		L, G	L
FW16	LOCSD	L		L	L
FW17	LOCSD	L, G		L, G	L
FW18	SLCUSD	L			L
FW19	LOCSD	L		L	L
FW20	LOCSD	L, G		L, G	L
FW21	LOCSD	L		L	L
FW22	PRIVATE	L, G		L, G	L
FW23	PRIVATE	L		L	L
FW24	PRIVATE	L	L		
FW25	PRIVATE	L	L		
FW26	PRIVATE	L			L
FW27	PRIVATE	TL			TL
FW28	PRIVATE	L, G	L		G
FW29	PRIVATE	(added in 2015)	L		
FW30	PRIVATE	(added in 2015)		L	
FW31	SLO CO.	(added in 2015)			L
FW32	PRIVATE	(added in 2017)			L
FW33	PRIVATE	(added in 2018)			L

L = WATER LEVEL

G = GENERAL MINERAL

CEC = CONSTITUENTS OF EMERGING CONCERN

TL = TRANSDUCER WATER LEVEL

LOCSD = Los Osos Community Services District

SLCUSD = San Luis Coastal Unified School District

SLO CO. = San Luis Obispo County

NOTES:

1 - Summer and winter monitoring schedule

2 - Spring and Fall water levels, water quality in Fall only

**Los Osos Basin Plan
Monitoring Well Network 2025
UPPER AQUIFER**

Program Well ID	Well Owner	Basin Plan Monitoring Code	County Water Level Program	LOWRF Groundwater Monitoring Program ¹	2025 Basin Plan Monitoring Program ²
UA1	SLO CO.	L	L		
UA2	SLO CO.	L	L		
UA3	GSWC	L, G			L, G
UA4	S&T	TL			TL
UA5	LOCSD	L		L	L
UA6	SLO CO.	L	L		
UA7	SLO CO.	L	L		
UA8	LOCSD	L			L
UA9	GSWC	L, G			L, G
UA10	LOCSD	TL			TL
UA11	PRIVATE	L		L	
UA12	LOCSD	L		L	L
UA13	LOCSD	L, G			L, G
UA14	PRIVATE	L			
UA15	PRIVATE	L			
UA16	PRIVATE	(added in 2015)	L		
UA17	PRIVATE	(added in 2015)	L		
UA18	PRIVATE	(added in 2015)	L		
UA19	LOCSD	(added in 2019)			L

L = WATER LEVEL

G = GENERAL MINERAL

TL = TRANSDUCER WATER LEVEL

LOCSD = Los Osos Community Services District

SLO CO. = San Luis Obispo County

GSWC = Golden State Water Company

S&T = S&T Mutual Water Company

NOTES:

1 - Summer and winter monitoring schedule

2 - Spring and Fall water levels, water quality in Fall only

Robert Stilts, CPA
1398 Los Osos Valley Road, Suite E
Los Osos, CA 93402
(805) 528-4181

Re: BMC Accounting Services Proposal FY 2025

Dear Los Osos Basin Management Committee,

I am very pleased with the opportunity to present my proposal to provide bookkeeping services to the Los Osos Basin Management Committee (Los Osos BMC). I am prepared to provide a range of services as outlined below:

A. Regular Monthly Basis

- Processes Accounts Payable and Cash Disbursements. Responsible for processing approved vendor invoices for payment, prints checks for signatures, and prepares Accounts Payable reports and basic transactions.
- Prepares periodic statistical and financial reports.
- Verifies the accuracy of journal and ledger postings and makes adjusting entries when necessary.
- Reconciles bank statements.
- Records revenues.
- Prepares the following items to be included in the committee's agenda packet: the warrant report, balance sheets, Revenue and Expenditure reports, and written financial reports.

B. Annual Basis:

- Prepares 1099's
- Work with auditors to prepare annual financial statements, if needed.

C. General Support:

- Provides assistance to the committee as needed.
- Provides assistance, guidance, and suggestions to improve internal control procedures.

The estimated cost to provide the scope of Accounting Services described above for one year is \$6,300. These services will be provided on a time and materials basis at an hourly rate of \$175 per hour and charges will not exceed the estimated cost without written authorization from the BMC or its authorized agents. This proposal is specifically tailored to the BMC's accounting requirements. This offer is a firm and irrevocable offer for 120 days.

Please feel free to contact me with any questions that you may have regarding the proposal. I look forward to continuing my professional relationship with your organization.

Sincerely,

Robert Stilts

Robert Stilts, CPA

TO: Los Osos Basin Management Committee

FROM: Dan Heibel, Executive Director

DATE: December 3rd, 2024

SUBJECT: Item 9b – Updated San Luis Obispo County Flood Control and Water Conservation District State Water Project Policies and Criteria for Use

Recommendation

Recommendation: Receive information on the Updated SLOCFCWCD SWP Policies and Criteria for Use and provide direction to Staff.

Discussion

San Luis Obispo County Flood Control and Water Conservation District (SLOCFCWCD) Staff are preparing to take updated policies to the Board of Supervisors for the priorities and criteria for use of State Water Project (SWP) Water in San Luis Obispo County (County) in 2025. As part of the outreach effort associated with this initiative, SLOCFCWCD Staff presented proposed updated priorities and criteria for use to and solicited input from the SLOCFCWCD Water Resources Advisory Committee (WRAC) at its November 6th, 2024 Meeting. The Staff Report for the presentation to the WRAC is provided as Attachment 1 and can be access at the following link: [November 6th, 2024 WRAC Meeting Agenda Packet](#).

The updated SWP policies would be used to (1) evaluate requests to establish new SWP water users within the County, and (2) guide the SLOCFCWCD as it works to improve SWP water management and consider cost recovery opportunities. As a potential interested party in Unallocated SLOCFCWCD SWP Water, via the Los Osos Community Services District's (LOCSD) Resiliency Intertie Project, the proposed updated priorities and criteria for use are being presented to the BMC for their consideration. Information on the LOCSD Resiliency Intertie Project can be found at the following link: [December 7th, 2023 LOCSD Board Meeting Agenda Item 2A: A Public Hearing for Resolution 2023-32 to Adopt a Mitigated Negative Declaration for the Water Resiliency Intertie Pipeline Project](#).

BMC Staff requests that the BMC review and provide direction on whether or not it is interested in commenting on the draft proposed updated SWP priorities and criteria for use and/or if it would like BMC Staff to support the LOCSD in evaluating opportunities to obtain SWP Water for the Los Osos Basin through the Resiliency Intertie Project.

Attachments

1. November 6th, 2024 WRAC Agenda Item 5: Process for Review of Draft Policy on State Water Project Priorities and Criteria for Use

TO: Water Resources Advisory Committee

**FROM: Brendan Clark, Supervising Water Resources Engineer
Wes Thomson, Supervising Water Utilities Engineer**

DATE: November 6, 2024

SUBJECT: Item 5: Process for Review of Draft Policy on State Water Project Priorities and Criteria for Use

Discussion

As discussed at the October 2, 2024 meeting, County staff are preparing to take draft policies to the board for review in Q1 of 2025 with recommended updates concerning priorities and criteria for use of State Water. The policies would be used to (1) evaluate requests to establish new SWP water users within the County, and (2) guide the County as it works to improve SWP water management and consider cost recovery opportunities.

- Staff anticipate taking advisory votes in early December 2024, prior to presenting the proposed policy updates to the board in 2025.
- See attachments for a copy of the latest a draft which is expected to be refined further as it incorporates forthcoming comments from County stakeholders.

Members of the WRAC, interested stakeholders and members of the public are invited to provide written comments to County Staff by November 15th. Comments received by 11/15 will be addressed at the December 4th presentation to the WRAC.

Comments can be sent to Wes Thomson (wthomson@co.slo.ca.us) or Brendan Clark (bclark@co.slo.ca.us)

Attachments

1. SWP Priorities and Criteria for Use (Updated Draft)
2. 2003 Excess Entitlement Policies
3. Summary of District SWP Subcontracts

State Water Project Policies

State Water Project Allocation - Definition

The State Water Project Allocation is the total amount of State Water Project water that the San Luis Obispo County Flood Control and Water Conservation District (“District”) is entitled to have delivered under its contract with the California Department of Water Resources (“Master Contract”) on an annual basis. The District has entered into subcontracts with a number of entities (collectively, “Subcontractors”) for the delivery of 10,577 acre-feet of the State Water Project Allocation on an annual basis.

Relationship to Previously Adopted Policies

These Policies replace / supersede the District’s 2003 Excess Entitlement Policies (Approved by Board of Supervisors January 14, 2003).

Purpose

The Purpose of these Policies is to establish policies that will guide both District staff and the Board in implementing the existing Subcontracts and / or preparing amendments to the Subcontracts that address ways in which water that is not needed under the Subcontracts can be utilized. These policies shall not be deemed to limit future discretionary actions by the District Board of Supervisors or be read as directing action that is any way contrary to existing contractual obligations.

Priority of Use

- A. Domestic use shall be considered the highest priority use of water made available under the Master Contract. Domestic use is needed for sustenance, public health and safety, and welfare. State Water shall be used first to address public health, ensure reliable access to safe, affordable drinking water and sanitation. It is recognized that domestic use occurs both within the public water supply system service areas and outside of those areas in the rural areas of the County where domestic water supplies are from individual water supply wells.
- B. Subcontractors with capacity in Phase II of the Coastal Branch shall have the first right to utilize water made available under the Master Contract.
- C. In priority order, preference will be given to uses that:
 1. Do not harm the District’s ability to meet its obligations to the existing Subcontractors,
 2. Address public health or a water shortage emergency pursuant to Water Code Section 350,
 3. Provide supplemental water supply to promote water supply resiliency to both urban and rural water users,

State Water Project Policies

4. Store available and/or unscheduled water deliveries for later use during times of water shortages to support municipal, groundwater basin replenishment, agricultural, and environmental purposes.
 5. Manage demand to improve supply planning and water market opportunities to generate revenues that recover current costs and some or all of District's past costs.
 6. Solves or mitigates water supply problems in key watersheds/basins identified by the Board, including: Paso Robles GW Basin, Los Osos GW Basin, Arroyo Grande Creek Watershed, and Edna Valley GW Basin.
- D. Preference will be given to local agencies and water purveyors regardless of whether the use is on an annual, multi-year, or permanent basis.
 - E. Preference will be given to the use at the same (or upstream) financial reach in which the capacity for that allocation terminates. This avoids the "allocation without capacity" issue.
 - F. Uses terminating downstream of the original place of use (beyond financial reach with capacity for that allocation) would be on a "second priority" or short-term (year-to-year) basis. This ensures deliveries of transferred allocation do not detrimentally impact deliveries of existing allocation to subcontractors.
 - G. Uses must meet the Board-established Criteria for Use of State Water.

State Water Project Policies

Criteria for Use

The following criteria would be used to evaluate requests for use of State Water:

1. Water be available to existing public agencies, public water companies regulated by the PUC and existing mutual water companies with no water being contracted to individuals.
2. Water may be used as a supplemental supply within the service area of an established public water system only if the water purveyor approves or requests the use.
3. Water may be delivered as an emergency supply when there is an “Emergency Condition” declaration by both the County Board and the governing body of the requesting public water agency or water purveyor. Water delivered under the Emergency Condition would be subject to all costs associated with delivery of State Water at the time of the Emergency Condition.
4. New uses should be consolidated with existing subcontractors, wherever possible.
5. Uses shall not compromise system reliability or reduce delivery capabilities to existing subcontractors.
6. All costs must be paid by the water user.
7. Uses shall not detrimentally impact existing subcontractors from a financial standpoint.
 - a. There shall be no increase in administrative costs to existing subcontractors. No new allocations of less than 20 acre-feet will be allowed.
 - b. There shall be an equitable investment recovery program for existing subcontractors that recover current costs and some or all of past costs.